



Nefertari International School

NIS School Re-opening Procedure 2020-2021



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INTRODUCTION

- This document aims to provide you with the guidelines and considerations that have been identified for the school reopening under the Covid-19 management and safety measures.
- **Please understand that these measures are taken for the safety of our students and staff. Your understanding and cooperation is highly appreciated**



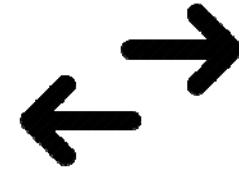
GENERAL GUIDELINES

1. The school fully cooperates and complies with all measures and guidelines stated by the Egyptian government crisis regulators.
2. Health and safety of all staff and students are our priority on school premises and bus service.
3. Maintain the quality of education and standard of learning for all students across levels.

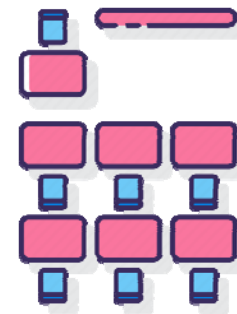


GENERAL GUIDELINES

4. Direction arrows and signs are added to corridors and stairs to encourage one way circulation.



5. Classroom seating will be adjusted to allow distancing among students.



6. Number of students is adjusted to the recommended numbers in one class.

7. All gatherings, assemblies and field trips are put on hold.

EDUCATIONAL MODELS AND SCHEDULES

The academic year shall commence on 15th, 16, and 17th, September 2020. Below is the schedule for each grade/ year level.

	Tuesday 15th	Wednesday 16th	Thursday 17th
British Division	Years 3, 6 & 10 (group 1)	Years 2, 4, 7, 8 & 10 (group 2)	Years 1, 5 & 9
American Division	Grades 1, 2, 3, 8, 10 &12	Grades 5,7,9 &11	Grades 4 & 6
IBDP	DP1 & DP2	Y10	Y9
Pre-school	Pre-school 1 (2 Classes)	Pre-school 1 (2 Classes)	Pre-school 2

- The school day shall start at 7:15 and end at 1:05
- Gate students will receive dismissal timings from the headmistresses .
- Buses will leave at 1:30

EDUCATIONAL MODELS AND SCHEDULES

A. In school model

i. Pre-school 1 and 2 / Kindergarten 1 and 2

The preschool department shall operate on a full week on campus face to face schedule for all its students, classes will be split to maintain social distancing. Outdoor areas and learning areas are practiced as usual.

ii. Years/Grades 1,2,3 British and American divisions

The Elementary/Primary Years/Grades 1,2,3 department shall operate on a full week on campus face to face schedule for all its students, classes will be split to maintain social distancing. Outdoor areas and learning areas are practiced as usual.

EDUCATIONAL MODELS AND SCHEDULES

B. Hybrid model

i. American Division Grades 4-12

Students are divided into 2 groups according to grade level

	Sunday	Monday	Tuesday	Wednesday	Thursday
Group A	In School	Online	In School	Online	Rotating/ Every other week
Group B	Online	In School	Online	In School	Rotating/ Every other week

G4, G6, G8, G10, G12	Group A
G5, G7, G9, G11	Group B

B. Hybrid model

i. American Division Grades 4-12

	Sunday	Monday	Tuesday	Wednesday	Thursday
week 1 15 Sept.-17 Sept					
week 2 20 Sept - 24 Sept					
week 3 27 Sept. - 1 Oct.					
week 4 4 Oct - 8 Oct					
week 5 11 Oct-15 Oct					
week 6 18 Oct-22 Oct					
week 7 25 Oct.-29 Oct.					
week 8 1 Nov.-5 Nov.					
week 9 8 Nov.-12 Nov.					
week 10 15 Nov.-19 Nov.					
week 11 22 Nov.-26 Nov.					
week 12 29 Dec.-3 Dec					
week 13 6 Dec.-10 Dec.					
week 14 13 Dec.-17 Dec.					
Week 15 20 Dec.-23 Dec.					

B. Hybrid model

ii. British Division Years 4-9

	Sunday	Monday	Tuesday	Wednesday	Thursday
week 1 15 Sept.-17 Sept					
week 2 20 Sept - 24 Sept					
week 3 27 Sept. - 1 Oct.					
week 4 4 Oct - 8 Oct					
week 5 11 Oct-15 Oct					
week 6 18 Oct-22 Oct					
week 7 25 Oct.-29 Oct.					
week 8 1 Nov.-5 Nov.					
week 9 8 Nov.-12 Nov.					
week 10 15 Nov.-19 Nov.					
week 11 22 Nov.-26 Nov.					
week 12 29 Dec.-3 Dec					
week 13 6 Dec.-10 Dec.					
week 14 13 Dec.-17 Dec.					
Week 15 20 Dec.-23 Dec.					

EDUCATIONAL MODELS AND SCHEDULES

iii. IGCSE

IGCSE Students (Years 10,11 and 12) will attend in school and online sessions customized to each student according to subjects selected.

HEALTH AND SAFETY

- Students will be given health and safety training during the first days of school.
- All staff members, teachers, support staff, matrons, maids and security guards will be wearing masks at all times while at school.

Check-in Process:

- Thermal screening is a must at all entrances of the school. Anyone with a fever greater than 37.4° will not be allowed entry to school campus.
- A policy of “**Stay at Home if Unwell**” for students and staff with symptoms is enforced.
- All school facilities will be regularly sanitized.



HEALTH AND SAFETY

Buses:

- All matrons and drivers will be subject to temperature check before the start of the morning round.
- All our matrons will be provided with handheld thermometers to check the temperature of all bus passengers.
- Make sure your child is wearing the mask.
- Your child must wait for the bus in time (5 minutes ahead) to avoid any delays.
- Students will have their temperature scanned by the bus matron before getting onto the bus.



HEALTH AND SAFETY

Buses:

- Your child (**from KG till Y/ G 3**) must be accompanied by an adult who will take him/ her back if he/ she has any symptoms or did not pass the temperature check.
- **The bus will not afford to wait** in case the child's temperature exceeds **37.4** and the parent still believes he/ she is normal and needs time to cool down.
- All passengers, including matrons and drivers, will be wearing masks.
- The number of students on the bus has been kept at the minimum possible capacity.



HEALTH AND SAFETY

Gate Students

- Students will be subject to temperature check at all gates.
- **Parents/ drivers** must wait for the student to be temperature checked. In case the child's temperature exceeds **37.4** the student will not be admitted to school and he/she will be asked to be taken back home.



HEALTH AND SAFETY

Personal Protective Equipment:

Students and Staff must bring their own Personal Protective Equipment

1. Face masks/ shields

- a. We recommend that each student should bring an extra disposable mask.
- b. Face masks are mandatory in the school bus for all passengers.
- c. All students and staff are strictly asked to wear masks at gates, corridors and playgrounds.

2. Alcohol/ hand sanitizers

3. Tissues

All Students must bring their own stationery and utensils as “**No Sharing Policy**” is enforced.



HEALTH AND SAFETY

Food / Canteen:

- Students and staff are encouraged to bring their own lunch box. Canteen service is very limited.
- Students must not share food or personal items.



Uniform

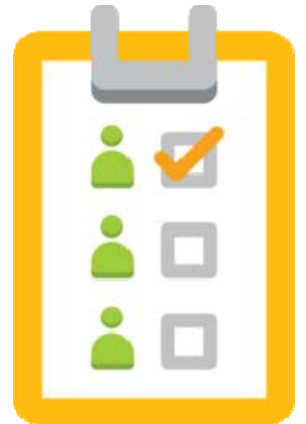
All students shall come to school dressed correctly in the proper school uniform



HEALTH AND SAFETY

Student Attendance:

- Students who are sick, or if any of their household members has a fever or is experiencing flu-like symptoms, are prohibited from coming to school. A medical report must be sent to the stage headmistress.
- Students who are confirmed positive for Covid-19 according to a certified facility cannot return to school until they are tested negative.
- **Attendance is a must in classrooms and e-learning mode across all stages. E-learning attendance will be taken per session.**



HEALTH AND SAFETY

Morning Lines

Morning lines are cancelled until further notice.
Students will head directly to their classes.



Dealing with developed symptoms of COVID -19 whilst at school

Each building on the premises has at least one isolation room.

- If a student or staff begins to show symptoms of COVID-19 while at school, he/she will be directed to the school doctor, instantly isolated and the family will be notified to pick him/ her up.
- The school will maintain contact with the family throughout.
- Being symptoms free, as well as a negative COVID-19 test, will be essential to return to school.



HEALTH AND SAFETY

School visits

1. Parents/Visitors to campus are strictly limited.
2. All visitors must make an appointment and follow and apply school's health and safety.
3. Parents/ visitors must wear masks during their visit to the school campus.
4. Parents and visitors are kindly asked to communicate with the school through Classera, email, phone contact for urgent matters only.

Returning from Abroad

Students who return from abroad must submit a negative PCR test before they attend school.

